

Quick Start Guide

Hosting Your Domain





Table of Contents

Web Hosting 3
File Manager 3
FTP 5
SiteMaker 7



Please keep these documents safe

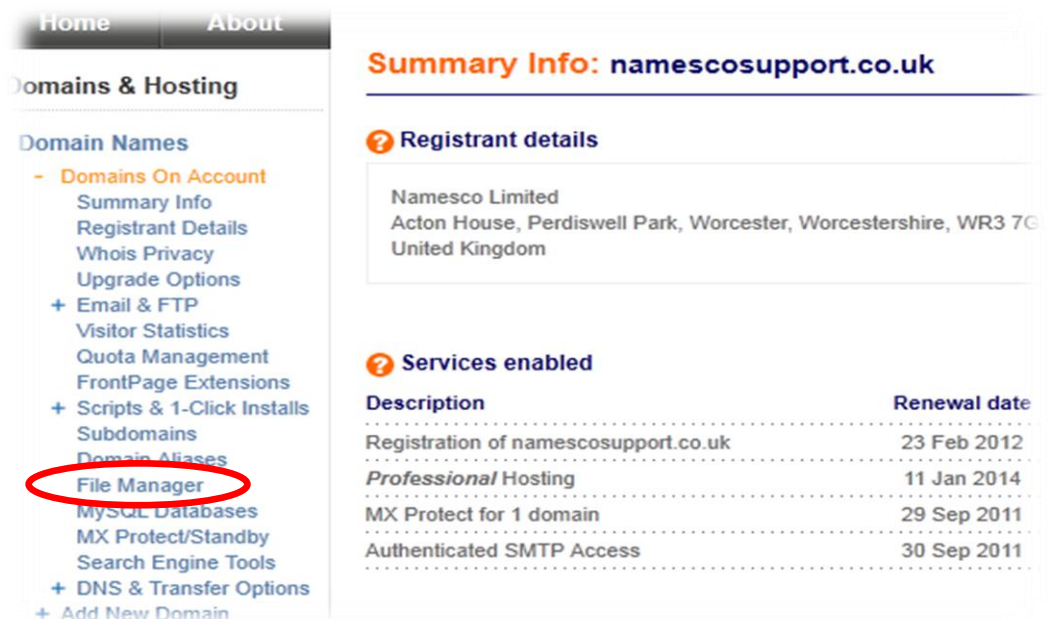
Web Hosting

- If you want to upload your own pre-designed website, you will need to purchase a standard hosting package. This allows you direct FTP access to our servers in order to store your website files.
- Once you have purchased a hosting package it will be identified with a symbol on your Online Control Panel under 'Services'.
- You have 2 options available in order to upload your pre-designed website, the first is File Manager and the second is via FTP.



File Manager

- The File Manager option is found within your Online Control Panel and it allows you to upload your website files directly to the server.
- File manager is only recommended for uploading a small number of files as the files can only be uploaded one at a time. This will be very time consuming if your website consists of a large number of files.
- To access File Manager please login to your Online Control Panel and select 'Domain Names' and then your domain from the list in the centre of the screen as previously shown.








- Once you have clicked on 'File Manager' you will see two options in the centre of the screen; 'Logs' and 'Web'. Click on 'Web'.

namescotestdomain.co.uk / (2 files & directories)

Name	Size	Date	Permissions
logs		Tue 19 May 17:19	drwxrwx--x 0771
web		Wed 10 Jun 14:28	drwxrwx--x 0771

Important: Any content you wish to make live on the internet needs to be uploaded to the 'Web' directory.

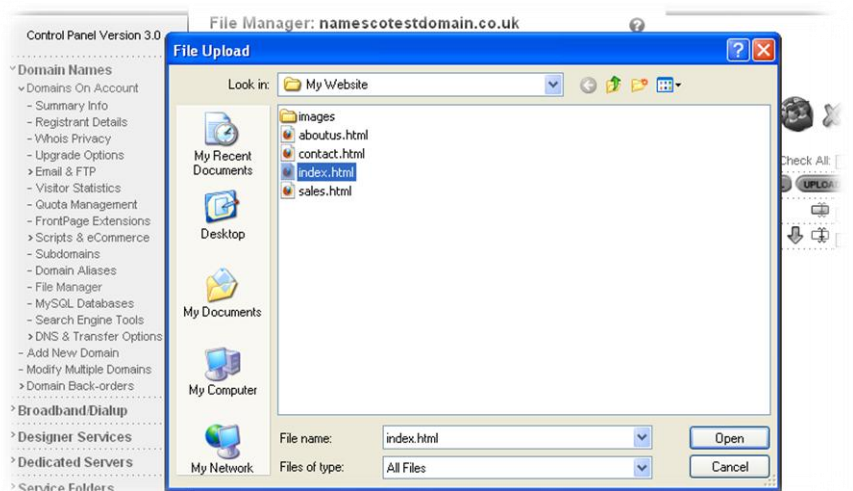
- You are now ready to upload your site files.
- You will notice in the top right corner of the screen there are several icons. Here is what each mean;

-  Create a new folder.
-  Upload a new file.
-  Copy or move a file or group of files to another folder in your hosting space.
-  Set permissions for your files and folders.
-  Delete any selected files.

- Select the 'Upload' icon and click 'Browse'.





- Select the file you wish to upload and press 'Open' then click 'UPLOAD'.



- You will receive confirmation that the file has been transferred.

namescotestdomain.co.uk / web / (3 files & directories)

ALERT
The file you requested has been uploaded

Name	Size	Date	Permissions	Check All:
.stats		Wed 07 Oct 07:00	drwxr-x--x 0751	<input type="checkbox"/>
contact.html	266 B	Wed 13 May 13:15	-rw-rw-r-- 0664	<input type="checkbox"/>
index.html	266 B	Thu 08 Oct 15:58	-rw-rw-r-- 0664	<input type="checkbox"/>

FTP (File Transfer Protocol)

FTP is used when you want to upload multiple files at once. To do this, you must first have an FTP program installed on your computer. If you do not have any web-authoring or FTP software, you can find recommended software packages from the **Software Downloads** section of your Control Panel.



Technical Support

- Support Tracking
- Knowledge Base
- Software Downloads
- Technical Resources
- Telephone Support

> 0845 Dial-Up Access

> Affiliate Scheme

> Tell The Boss

here, you will find different application installers required for using these devices.

FTP Applications

File Transfer Protocol (FTP) is the standard way for transferring files to and from a web server. There are many FTP programs available, we just happen to know and like the ones listed here.

Web Page Design Applications

Very few web designers create pages in raw HTML code, they use a WYSIWYG (What You See Is What You Get) editor. Here are a few examples to get you started.

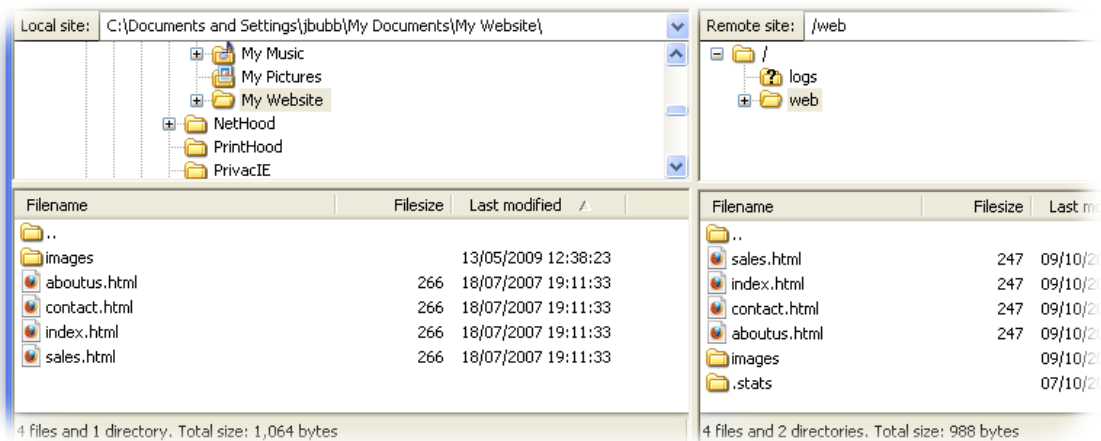
Web Browsers

For purposes of this guide, FileZilla will be used for the examples.

- Open FileZilla and enter your Hostname, Username and Password and click 'Quickconnect'. These details will be emailed to you once you have purchased the hosting package.



- You will now be connected to your hosting space (the server).
- The area on the left represents your local computer, this is the location where your website files will be held and the area on the right represents your hosting space (the server).
- You can now simply drag your files from the left side to the right side. Once the process is complete, you will see your website files appear on the right side of your screen.



Important: Any content you wish to make live on the internet needs to be uploaded to the 'Web' directory.

If you forget your FTP password, you can easily reset this through your Online Control Panel; simply follow the instructions for resetting your Email password.



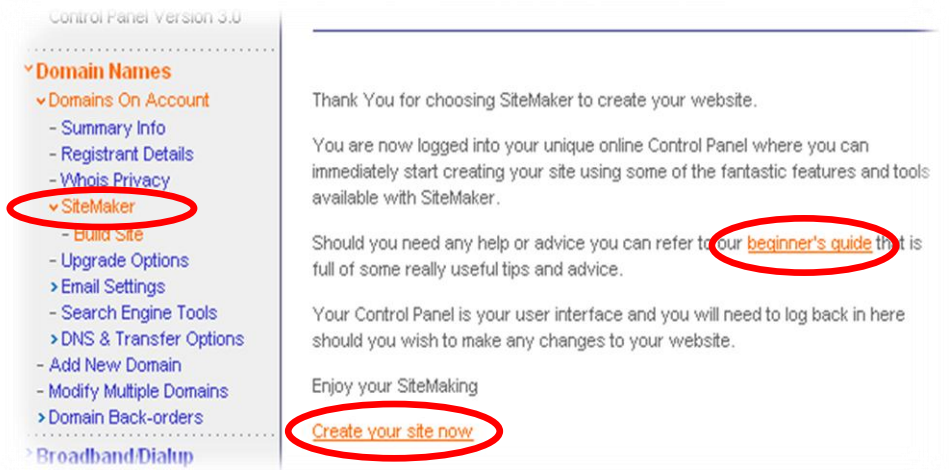
SiteMaker

If you have purchased a SiteMaker package, there will be no need to upload any self created website files as you will not have any hosting space to upload to. Instead you can create your website directly through your Online Control Panel.

- Login to your Online Control Panel and select your domain from the middle of the screen.



- Choose SiteMaker from the left hand menu.
- Download the 'beginners guide' for hints and tips on using SiteMaker.



- Click 'Create your site now'.

- You can now choose a template and design yourself a high quality website.

